



SEQUOIA MANAGEMENT COMPANY, INC. • 13998 PARKEAST CIRCLE • CHANTILLY, VIRGINIA 20151-2283 • 703-803-9641 • FAX 703-968-0936  
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# MEMORANDUM

To: Sequoia Farms Owners Association

From: Joyce Hunt  
Community Manager

Date: April 2, 2024

RE: Architectural & Maintenance Inspections

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Hello Neighbors,

One of the Management Company's obligations is to conduct a curbside inspection of all of the homes to ensure exterior maintenance is being performed and any alterations have been reviewed and approved by your Architectural Review Committee (ARC). This is done to ensure your community is being properly maintained in accordance with your communities governing documents and will begin in May of 2024.

Please take the time to familiarize yourself with the Architectural Standards and correct any possible violations that exist on your home. Some examples of items that we will be looking for:

- Peeling paint on rake board, eaves, trim, doors, sheds, front porches, etc.



- Play structures which are broken or in need of re-staining or repainting
- Mailbox posts in need of replacement or repainting
- Fences and gates with broken or missing parts
- Decks with missing or broken parts
- Dented, loose or missing siding
- Broken or missing window grids
- Broken or missing windows or doors

- Broken or missing exterior lamp posts, or those which are in need of repainting
- Broken shutters, or those which are in need of repainting or restoring to the original color
- Grass and mulched/landscaped areas not maintained (weeds, edging, mowing regularly with a maximum height of 6", maintaining a neat appearance)
- Missing address numerals
- Any exterior modification completed on the home without prior approval of the ARB. If specified in the standards, exterior modifications to your home require an application. No matter how large or small the project, a change may require an approved application from the ARB. Be sure to check the standards. (Please note that significant landscaping changes also require ARB approval)
- Items placed outside of property lines, or behind rear fencing
- Missing vent covers
- Any item on the home that is weathered or requires maintenance
- Power washing dirty siding, shed, exterior surfaces and any other area on lot or home with dirty or mold accumulation
- Grass/weeds growing through driveway cracks
- Crumbling or deteriorating driveways in need of repair (crack sealing or seal coating) or replacement

The items listed above are examples of violations and are not intended to be a complete list. Please take some time to review and become familiar with the ARC Guidelines for the community. If you would like to obtain a copy of the standards please contact Sequoia Management or visit the community website.

**Additionally, if you plan to sell your home this year, we highly recommend checking in with management to determine what approvals you have for architectural modification to your home. This will help you submit any missing applications prior to the resale/disclosure process to ensure a smooth transition.**

Please feel free to contact me or my assistant, Abby Green, [agreen@sequoiamanagement.com](mailto:agreen@sequoiamanagement.com) and Robbi Walker, [rwalker@sequoiamgmt.com](mailto:rwalker@sequoiamgmt.com) or via phone at 703-803-9641 with any questions.

**Look for the new SFOA website:  
<http://sequoiafarms.com/>**